



# ADCA

(Advance Diploma in Computer Application)

Duration – 12 Months

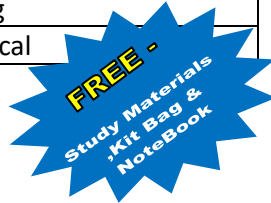
Code No. : RA01ADCA

Eligibility : 10th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS – office (word, Excel, Power point)	
Subject – 4 : Html & C – language	
Subject – 5 : Live Project & Practical	
SEMESTER – II	
Subject – 6 : C++ programming	
Subject – 7 : Data Entry , Typing skill, Speed test	
Subject – 8 : PC Architecture & its Components	
Subject – 9 : Internet & e – mailing	
Subject – 10 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1500  
Course Fee – 10000  
Exam Fee - 300



# ADOAP

(Advance Diploma In Office Accounting & Publishing)

Course registered under C.R.Act of MHRD  
(Dept. of Secondary & Higher Education)

Govt. of India

Duration – 12 Months

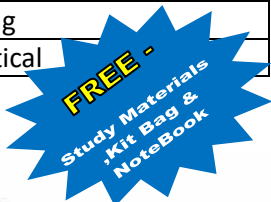
Code No. : RA02ADOAP

Eligibility : 10th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS office(word,Excel,Powerpoint,Access)	
Subject – 4 : C – language	
Subject – 5 : Live Project & Practical	
SEMESTER – II	
Subject – 6 : DTP(Corel draw,Pagemaker,Photoshop)	
Subject – 7 : Accounting Through Tally –erp.9 (GST)	
Subject – 8 : PC Architecture & its Components	
Subject – 9 : Internet & e – mailing	
Subject – 10 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1500  
Course Fee – 9000  
Exam Fee - 300



# DITA

(Diploma In Information Technology and Application)

Duration – 12 Months

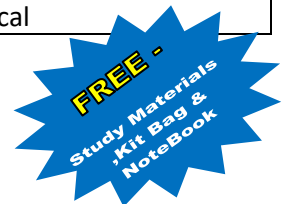
Code No. : RA03DITA

Eligibility : 10th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS – office (word, Excel, Power point)	
Subject – 4 : Live Project & Practical	
SEMESTER – II	
Subject – 5 : Programming in C - language	
Subject – 6 : Internet & e – mailing	
Subject – 7 : Html	
Subject – 8 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1500  
Course Fee – 7500  
Exam Fee - 300



# PGDCA

(Post Graduate Diploma in Computer Application)

Duration – 12 Months

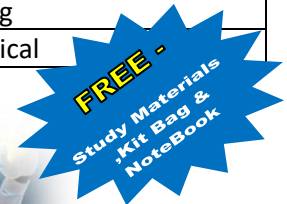
Code No. : RA04PGDCA

Eligibility : Graduate

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS – office (word, Excel, Power point)	
Subject – 4 : Html & C – language	
Subject – 5 : Live Project & Practical	
SEMESTER – II	
Subject – 6 : C++ programming	
Subject – 7 : DBMS & Oracle	
Subject – 8 : Php & Java script.	
Subject – 9 : Internet & e – mailing	
Subject – 10 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1800  
Course Fee – 19000  
Exam Fee - 300





# DCTTC

(Diploma in Computer Teacher Training Course)

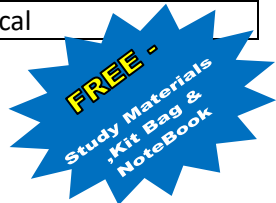
Duration – 12 Months

Code No. : RA05DCTTC Eligibility : 10th

SEMESTER – I
Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS – office (word, Excel, Power point, Access)
Subject – 4 : Html & C – language
Subject – 5 : Speed test, Scanning, Data Back up, Print
Subject – 6 : Live Project & Practical
SEMESTER - II
Subject – 7 : Fundamental of Accounting.
Subject – 8 : Accounting Through Tally - ERP.9, GST.
Subject – 9 : PC Architecture & its Components
Subject – 10 : DTP (coreldraw, pagemaker, Photoshop)
Subject – 11 : Internet & e – mailing
Subject – 12 : Live Project & Practical

**Fees Structure :**

Reg. Fee – 2000  
 Course Fee – 15000  
 Exam Fee - 300



# DCFA

(Diploma In Computer Financial Accounting)

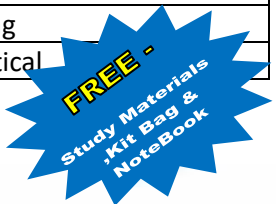
Duration – 12 Months

Code No. : RA06DCFA Eligibility : 10 th

SEMESTER – I
Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS office(word,Excel,Powerpoint)
Subject – 4 : HTML
Subject – 5 : Live Project & Practical
SEMESTER – II
Subject – 6 : Basic Accounting.
Subject – 7 : Accounting Through Tally –erp.9 (GST)
Subject – 8 : Taxation & Auditing.
Subject – 9 : Internet & e – mailing
Subject – 10 : Live Project & Practical

**Fees Structure :**

Reg. Fee – 1500  
 Course Fee – 12000  
 Exam Fee - 300



# DOAP

(Diploma In Office Automation & Publishing)

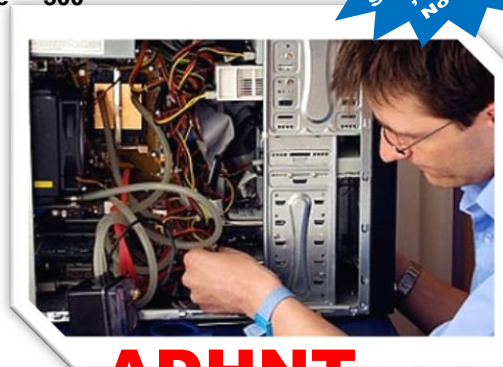
Duration – 12 Months

Code No. : RA07DOAP Eligibility : 10th

SEMESTER – I
Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS – office (word, Excel, Power point)
Subject – 4 : Live Project & Practical
SEMESTER – II
Subject – 5 : Basic accounting , Tally erp.9
Subject – 6 : DTP(Coreldraw,Pagemaker,Photoshop)
Subject – 7 : Internet & email technology.
Subject – 8 : Live Project & Practical

**Fees Structure :**

Reg. Fee – 1500  
 Course Fee – 8000  
 Exam Fee - 300



# ADHNT

(Advance Diploma In Hardware & Network Technology)

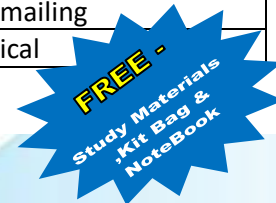
Duration – 12 Months

Code No. : RA08ADHNT Eligibility : 12 th

SEMESTER – I
Subject – 1 : Computer concept & Fundamental
Subject – 2 : O.S. (DOS,windows/Xp/Vista/unix linux)
Subject – 3 : Microprocessors
Subject – 4 : Installation,Assembling & maintenance.
Subject – 5 : Live Project & Practical
SEMESTER – II
Subject – 6 : PC – architecture & its components.
Subject – 7 : Power supply & Display System.
Subject – 8 : Virus Removing & Detection.
Subject – 9 : Web browsing & e – mailing
Subject – 10 : Live Project & Practical

**Fees Structure :**

Reg. Fee – 1600  
 Course Fee – 15000  
 Exam Fee - 300





# KIDS

(Advance Computer Education)

Duration – 12 Months

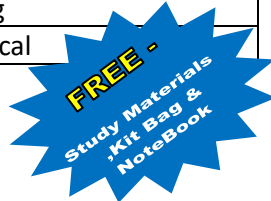
Code No. : RA09KIDS

Eligibility : 5th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Paint , wordpad,Notepad	
Subject – 3 : Game	
Subject – 4 : Number & Calculation	
Subject – 5 : Live Project & Practical	
SEMESTER – II	
Subject – 6 : MS - Word	
Subject – 7 : Powerpoint	
Subject – 8 : Photo editing	
Subject – 9 : Internet & e – mailing	
Subject – 10 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 500  
Course Fee – 4000  
Exam Fee - 300



# CITA

(Certificate In Information Technology Application)

Duration – 6 Months

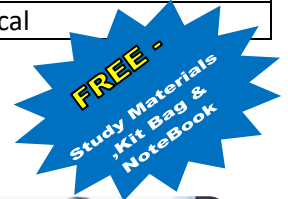
Code No. : RA011CITA

Eligibility : 10th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS office(word, Excel, Power point,Access)	
Subject – 4 : HTML & Foxpro.	
Subject – 5 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 800  
Course Fee – 5000  
Exam Fee - 200



# DPCA

(Diploma in Professional Computer Accounting)

Duration – 6 Months

Code No. : RA012DPCA

Eligibility : 10th

(Diploma In Computer Application)

Duration – 6 Months

Code No. : RA010DCA

Eligibility : 10th

SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS office(word, Excel, Power point)	
Subject – 4 : C - language	
Subject – 5 : Internet & e mail technology.	
Subject – 6 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1000  
Course Fee – 5000  
Exam Fee - 200



SEMESTER – I	
Subject – 1 : Computer concept & Fundamental	
Subject – 2 : Operating system (windows/Xp/Vista)	
Subject – 3 : MS – office (word, Excel, Power point,Access)	
Subject – 4 : Tally erp.9 with GST.	
Subject – 5 : Internet & e mail technology	
Subject – 6 : Live Project & Practical	

**Fees Structure :**

Reg. Fee – 1000  
Course Fee – 6000  
Exam Fee - 200





# DDTP

## (Diploma in Desktop Publishing)

Duration – 6 Months

Code No. : RA013DDTP

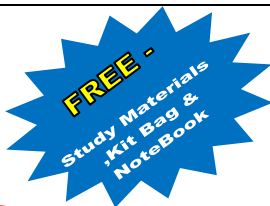
Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS – office (word, Excel, Power point)
Subject – 4 : Coreldraw, Pagemaker, Photoshop
Subject – 5 : Internet & Email technology.
Subject – 6 : Live Project & Practical

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 6500  
 Exam Fee - 200



# DCP

## (Diploma in Computer Programming)

Duration – 6 Months

Code No. : RA014DCP

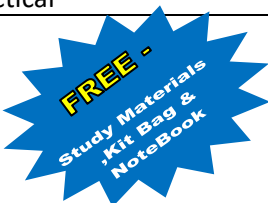
Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS – office (word, Excel, Power point)
Subject – 4 : Data Entry & Tally with GST
Subject – 5 : Internet & E mail Technology.
Subject – 6 : Live Project & Practical

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 6500  
 Exam Fee - 200



# DFA

## (Diploma in Financial Accounting)

Duration – 6 Months

Code No. : RA015DFA

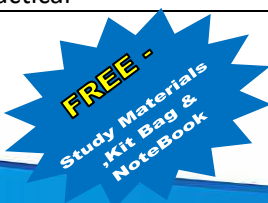
Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : MS – office (word, Excel, Power point)
Subject – 4 : Basic Accounting through Tally erp.9
Subject – 5 : TDS, GST, Service tax, Interest Calculation
Subject – 6 : Live Project & Practical

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 4000  
 Exam Fee - 200



# DCH

## (Diploma in Computer Hardware)

Duration – 6 Months

Code No. : RA016DCH

Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system (windows/Xp/Vista)
Subject – 3 : Analog & Digital System.
Subject – 4 : Microprocessor
Subject – 5 : Installation, Assembling & maintenance.
Subject – 6 : Live Project & Practical

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 8000  
 Exam Fee - 200



# CCA

## (Certificate In Computer Application)

Duration – 3 Months

Code No. : RA017CCA

Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : Operating system.
Subject – 3 : MS OFFICE (word, Excel, Powerpoint)
Subject – 4 : Live project & Practical

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 3000  
 Exam Fee - 150



# CFA

## (Certificate In Financial Accounting)

Duration – 3 Months

Code No. : RA018CFA

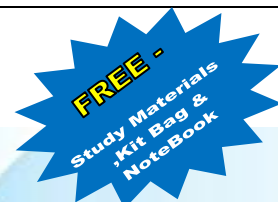
Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : MS OFFICE (word, Excel)
Subject – 3 : Tally erp.9
Subject – 4 : Live project & practical

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 3000  
 Exam Fee - 150



# CIT

## (Certificate In Information Technology)

Duration – 3 Months

Code No. : RA019CIT

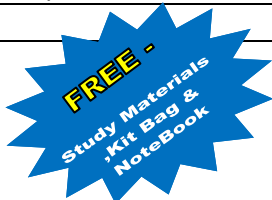
Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : MS OFFICE (word,Excel,powerpoint)
Subject – 3 : Scanning, Data back up, Print
Subject – 4 : Internet & Email.

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 2000  
 Exam Fee - 150



# DAC

## Diploma in Auto Cad

Duration – 6 Months

Code No. : RA022DAC

Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : MS OFFICE (word, Excel, Powerpoint)
Subject – 3 : Auto Cad.
Subject – 4 : Internet & Email.

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 4000  
 Exam Fee - 150



# CDEO

## (Certificate In Data Entry Operations)

Duration – 3 Months

Code No. : RA020CDEO

Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : MS OFFICE (word,Excel,Powerpoint)
Subject – 3 : DBMS
Subject – 4 : Internet & Email.

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 3000  
 Exam Fee - 150



# DBC



## Diploma in Beautician Course

Duration – 6 Months

Code No. : RA023DBC

Eligibility : 8th

### SEMESTER – I

Subject – 1 : Introduction of Facial & Different shape
Subject – 2 : Simple make up, Bridal Make up.
Subject – 3 : Eye shadow & eye brow shaping.
Subject – 4 : Hair styles & cutting, Home made bleach.
Subject - 5 : skin type , Lipsticks & Liners.
Subject – 6 : Live Project & Practical.

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 6000  
 Exam Fee - 200



# CCDL



## (Certificate Course In Digital Literacy)

Duration – 3 Months

Code No. : RA021CCDL

Eligibility : 10th

### SEMESTER – I

Subject – 1 : Computer concept & Fundamental
Subject – 2 : MS OFFICE (word,Excel)
Subject – 3 : Web browsing & Virus Removing.
Subject – 4 : Internet & Email.

#### Fees Structure :

Reg. Fee – 500  
 Course Fee – 4000  
 Exam Fee - 150



# DMRM

## Diploma in Mobile Repairing & Maintenance

Duration – 6 Months

Code No. : RA024DMRM

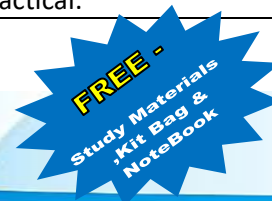
Eligibility : 8th

### SEMESTER – I

Subject – 1 : Introduction of Different mobile & Parts.
Subject – 2 : Use of tools & instruments for repairing.
Subject – 3 : Basic parts(mic,speaker,buzzer,lcd,antenna
Subject – 4 : different ic ,smd, pcb, fault finding & troubleshooting,
Subject - 5 : Software,formatting,flashing,unlocking.
Subject – 6 : Live Project & Practical.

#### Fees Structure :

Reg. Fee – 1000  
 Course Fee – 5000  
 Exam Fee - 200





# ADARM

(Advance Diploma in Automobile Repairing & Maintenance)

Duration – 12 Months

Code No. : RA025ADARM

Eligibility : 10<sup>th</sup>

## SEMESTER – I

Subject – 1 : **BASIC OF TWO WHEELER** : (concept & fundamentals of Two wheeler.) chassis, engine, Suspension, Break & Tyres. Electrical System & Safety Precautions.)

Subject – 2 : **MAJOR SYSTEM IN TWO WHEELERS**  
(Types, components of power system, two stroke & four stroke engine, lubricating, chassis & sub system.

Subject – 3 : **GENERAL CHECKUP FOR TWO WHEELERS**  
(basic check up, inlet problem, starting problem, engine assembly ,clutch assembly.

Subject – 4 : **Live Project & Practical**

## SEMESTER – II

Subject – 5 : **ASSEMBLIES AND AUTO-ELECTRICAL**  
(basic electrical, battery, engine electrical, sensor, auxiliary units.

Subject – 6 : **CUSTOMER RELATIONSHIP MANAGEMENT**  
(communication skill for customer support, customer relationship skills, personality traits in delivering service.

Subject – 7 : **INDUSTRIAL PLACEMENT FOR HANDS-ON-EXPERIENCE** : (chassis frame, SI engine, CI engine, Valve timing & port timing diagram, Brake & clutch Adjustment, Dismantling of engine & Gear box, Chain test & electrical system.

Subject – 8 : **Live Project & Practical**

### Fees Structure :

Reg. Fee – 2000  
Course Fee – 22000  
Exam Fee - 1000



# DSC

## Diploma in Sewing Course

Duration – 6 Months

Code No. : RA026DSC

Eligibility : 8<sup>th</sup>

## SEMESTER – I

Subject – 1 : Introduction of Sewing Machine.

Subject – 2 : Information about cloth,Material & hand Stitch, Measurement & prepare Tables.

Subject – 3 : Making Paper Cutting.

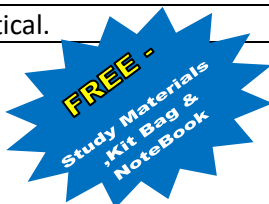
Subject – 4 : Stitching types of collar, Neck & Sleeves.

Subject - 5 : Stitching types of clothes .

Subject – 6 : Live Project & Practical.

### Fees Structure :

Reg. Fee – 1000  
Course Fee – 5000  
Exam Fee - 200



# DEHW

## (Diploma In Electrical House Wiring)

Duration – 6 Months

Code No. : RA027DEHW

Eligibility : 8<sup>th</sup>

## SEMESTER – I

Subject – 1 : Introduction to L & T/ECCG.

Subject – 2 : Introduction to Tool & Equipments.

Subject – 3 : Basic Theory & Basic sketches, Blueprint.

Subject – 4 : Installation Main Switch Board, MCB

Subject - 5 : Testing Earth, wiring calculation, Growler.

Subject – 6 : Live Project & Practical.

### Fees Structure :

Reg. Fee – 1000  
Course Fee – 5000  
Exam Fee - 200



COURSE NAME	CODE
Certificate in Tally	RA28TALLY
CCTV - INSTALLATION	RA29CCTV
Certificate in MS-Word	RA30WORD
Certificate in Excel	RA31XL
Certificate in Photoshop	RA32PHO
Certificate In Java	RA33JVA
Certificate in C	RA34C
Certificate In C++	RA35C+
Software Installation & Maintenance	RA36SIM
Certificate in Multimedia	RA37CM
Certificate In Computer Basic	RA38CCB
Certificate in DTP	RA39DTP
Certificate in Corel Draw	RA40CW



# RGCSA - FREE COURSE

## ITDL

(Information Technology & Digital Literacy)

Duration – 1 -3 months.

Code No. : RA041ITDL

Eligibility : 5<sup>th</sup>

## SEMESTER – I

Subject – 1 : Computer concept & Fundamental.

Subject – 2 : Operating System (Windows – 7)

Subject – 3 : Ms office (word,excel)

Subject – 4 : Web browsing.

Subject - 5 : Internet & email Technology.

Subject – 6 : Live Project & Practical.